

GD17 Entry into a confined space without breathing apparatus checklist

Company name		Project title	
Location		Contract no.	
Entry into a confined space without breathing apparatus			<i>Tick</i>
1. Follow a safe system of work.			
2. Put in place adequate emergency arrangements before work starts, which will also safeguard rescuers.			
3. Initiate a permit to work that includes the requirements of a permit to enter, unless separate permits are raised.			
4. Withdraw the space from service.			
5. Isolate the workplace from electrical, mechanical, chemical, heat and all other external sources of danger.			
6. Check that no inward leakage of gas, fumes, steam or liquids is possible.			
7. Clean, drain and purge the workplace, as necessary, for the type of work to be carried out and entry to be made.			
8. Test the atmosphere for oxygen, flammable gas, toxic gas, and so on.			
9. Carefully check any sludge or deposit that may harbour gas, fumes or liquids.			
10. Carry out a COSHH assessment, if necessary.			
11. Arrange for any checking to be carried out remotely.			
12. If necessary, clean, purge and ventilate the workplace again until the atmosphere is safe to enter.			
13. Ensure that all tools and equipment are safe to use in the area.			
14. Check the provision of protective clothing, harnesses, lifelines, rescue equipment and rescue personnel.			
15. Ensure that rescue personnel are trained in the use of the equipment and are capable of using it.			
16. Ensure rescue equipment and personnel are readily available for the duration of the work.			
17. If appropriate, ensure that the fire and rescue service is informed of the location and type of work being carried out.			
18. Brief all personnel on what is to be done and arrange communications.			
19. Issue the permit to work and gas-free certificate to authorise entry and fix a timescale within which the work must be completed.			
20. Constantly monitor the workspace and communications.			
21. If the task is completed within the timescale, advise all concerned, cancel the permit to work and return the space to service.			
22. If the work is not completed in time, withdraw all personnel, cancel the permit to work and consider how best to proceed.			
Comments			
Name		Position	
		Signature	
		Date	