



18 June 2019

CITB
Head Office
Bircham Newton
Kings Lynn
Norfolk
PE31 6RH

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www.citb.co.uk

Dear

Freedom of Information Request 04/2019

Thank you for contacting CITB requesting information under the Freedom of Information Act (FOIA). In your email, dated 24 May 2019, you asked:

1. How many Head Office roles, as a percentage of the total, you are forecasting to be vacant following your recent round of individual consultation?
2. How many people are as a result to be made redundant?
3. The projected total value of these payments?
4. What is forecast to be spent on recruiting replacements?
5. If this specific information is not available, please share the cost benefit analysis and/or business case for the relocation.

My answers are as follows:

1. How many Head Office roles, as a percentage of the total, you are forecasting to be vacant following your recent round of individual consultation?

For the Head Office relocation consultation there are 159 vacant roles which is approximately 28% of our final projected headcount for Future CITB. Consultation is still open with 70 employees.

2. How many people are as a result to be made redundant?

We have issued 115 employees with notice of redundancy letters through place of work redundancy.

3. The projected total value of these payments?

The forecast for the redundancy of the 115 who have received notice is £3.2m. The redundancy which may be payable for any staff issued with notice out of those still under consultation is unknown at this point in time.

The figure of £3.2m above is only part of the provision which has been made in the 2018/19 Accounts which are due to be published later this year.

4. What is forecast to be spent on recruiting replacements?

The recruitment bid is currently commercially sensitive as we are still negotiating the commercial contract, the contract will not be limited to the recruitment activity in respect of the new Head Office only. We are therefore exempting this information at this point in time under Section 43 of the Freedom of Information Act.



5. If this specific information is not available, please share the cost benefit analysis and/or business case for the relocation.

As we have provided the information to questions 1-4 above, I have not provided this information.

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Corporate Performance Director, CITB, Bircham Newton, King's Lynn, Norfolk, PE31 6RH or email adrian.beckingham@citb.co.uk.

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely

Rachel Brooks
Information Risk & Data Governance Manager