

On-site Assessment (OSA) Contents

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A04	Tower Crane	25-Nov-16
A05	Dragline	12-Jan-15
A06	Concrete Pump - Truck Mounted Boom	12-Jan-15
A09	Forward Tipping Dumper	12-Jan-15
A10	Excavator 180° below 5 tonnes	12-Jan-15
A12	Excavator 180° above 5 tonnes	12-Jan-15
A14	Rough Terrain Masted Forklift	12-Jan-15
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A37	Trencher	12-Jan-15
A39	Skip Handler	12-Jan-15
A40	Slinger/Signaller	12-Jan-15

Basic details	Test ref:	Candidate name:	Make and model:
	Tester name:	Candidate ref:	Duration:
	Tester ref:	Start time of assessment:	
		Date of assessment:	

Location of assessment:

All activities must be carried out according to: Manufacturers' requirements, Legislation, Regulations, Codes of Practice, with additional requirements where indicated

Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start, running, documentation and RCI checks. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel over various ground conditions and manoeuvre crane to the lifting area	Smooth engagement of travel function. Correct use of steering controls. Boom and cab locks engaged whilst travelling. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring.		
3. Set up crane in order to carry out lifts (minimum of two different loads)	Lift area assessed for level, stability and proximity hazards. Loads identified and assessed for weight and characteristics. Code of signals agreed with slinger/signaller.		
4. Lift, travel and place loads (minimum two loads)	Appropriate lifting accessories attached. RCI/Radius checked. Trial lift carried out. Travel route assessed. Travelled with suspended load in a controlled manner. Loads placed as directed.		
5. Place the machine out-of-service	Relevant support provided for shut down and securing procedures.		

Sign off	The Candidate has been successful if ALL items are met <i>(please tick)</i>
	I confirm that I have carried out the assessment in accordance with CPCS requirements and that the Candidate has: Achieved <input type="checkbox"/> Not Achieved <input type="checkbox"/>
	<i>Should the Candidate be graded 'Not achieved', a period of training or experience is advised prior to the assessment being re-attempted</i>
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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start, running, RCI and documentation checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Prepare to lift loads	Signal arrangements confirmed with slinger/signaller. Loads identified and assessed for weight and characteristics. Lifting area assessed for hazards.		
3. Lift loads (a minimum of two different loads to be lifted, with one that includes combined use functions – slew and radius change)	Appropriate lifting accessories attached. RCI/Radius checked. Trial lift carried out. Loads lifted vertically. Loads under control at all times. Contact avoided with obstructions with either load or accessories. Responded correctly to all given instructions.		
4. Placing loads	Landing area assessed for hazards. Final 5 m when lowering load was vertical. Loads placed as directed.		
5. Place the machine out-of-service	Shut down and secure procedures completed.		

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1. Prepare the machine for work	Full pre-start, running, RCI and documentation checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel over various ground conditions and manoeuvre to excavating area	Smooth engagement of travel function. Steering controls used correctly. Boom and cab locks engaged whilst travelling. Full observation prior to and during travelling. Contact avoided with obstructions whilst manoeuvring.		
3. Approach, position and load a receptacle (minimum of three loads)	Loading area assessed for level and hazards. Positioned correctly to excavate. Correct boom angle selected. Shallow cut employed. Bucket gradually filled. Bucket loaded to capacity. No excessive build-up of materials in front of fairlead.		
4. Discharge loads into receptacle	Discharge area assessed for hazards. Machine positioned to load receptacle. Smooth short cycles employed. Load discharged in correct sequence. All material emptied from bucket. No unnecessary contact made with receptacle. Bucket swing kept under control at all times.		
5. Place the machine out-of-service	Clean out procedures completed. Shut down and secure procedures completed		

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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of vehicle.		
2. Travel and manoeuvre to working area	Appropriate gears engaged and travel speeds matched ground conditions. Transmission engaged smoothly. Brakes and steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring.		
3. Approach and position to pump concrete	Area approached using appropriate speed. Loading area assessed for level and hazards. Machine set correctly to pump concrete inc. outriggers deployed, boom extended in correct sequence etc. All pipes checked for serviceability and compatibility. Pipe route safe and to site specifications. Code of signals agreed with all relevant personnel. Mixer positioned correctly.		
4. Pump concrete	Prime mover set to pump concrete. Pump stroke checked and engaged using correct sequence. Mix checked prior to pouring. Concrete pumped to site specifications. Waste materials disposed of correctly. All controls used smoothly and correctly.		
5. Place the machine out-of-service	Clean up procedures completed. Shut down and secure procedures completed.		

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1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel over various ground conditions in both a loaded and unloaded state	Appropriate gears engaged smoothly. Travel speeds matched to ground conditions. Brakes and steering used correctly. Full observation prior to and during travel. Contact with obstructions avoided whilst manoeuvring.		
3. Approach and position to receive loads (minimum of two)	Loading area assessed for hazards. Positioned as directed by loading unit to receive loads. Dumper secured for loading. Operator away from machine when loading.		
4. Discharge loads	Discharge area approached using appropriate speed. Discharge area assessed for hazards. Overrun precautions taken i.e. stop blocks. Positioned in line and square at tipping point/or as directed. Parking brake/neutral engaged prior to tipping. All material emptied from body. Body lowered prior to moving away from tipping point.		
5. Place the machine out-of-service	Relevant support provided for shut down and securing procedures.		

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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel over various ground conditions and manoeuvre in confined spaces, in forward and reverse directions	Set correctly for travel. Transport locks engaged. Appropriate gears engaged. Travel speeds matched ground conditions. Transmission, brakes and steering correctly used. Contact avoided with obstructions whilst manoeuvring. Full observation prior to and during travel.		
3. Excavate below ground level using backhoe (to a given tolerance)	Checked that excavation area clear of hazards. Machine levelled and in-line with excavation. Hydraulic controls used correctly. Trench excavated in layers. Material placed clear of excavation. Finished excavation conformed to given tolerances.		
4. Reinstate an excavation or area using front loader	Machine correctly prepared to reinstate excavation. Loader controls used correctly. Excavated area reinstated to original contours.		
5. Load material into vehicle using front loader	Machine correctly set and positioned to load vehicle. Vehicle being loaded positioned correctly. Loader controls used correctly. Vehicle not overloaded. Contact avoided with vehicle being loaded.		

Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
6. Detach and attach buckets	Checked area was clear of hazards and personnel. Bucket removed and stored securely. Replacement bucket attached and secured. All locking systems fully deployed. Bucket checked for secure fitment before work.		
7. Lift and place slung loads (using the back-acter unit)	Machine set for lifting. Load weight checked against machine capability. Lifting accessories connected to machine using authorised hitch points. Loads lifted, moved and placed in a controlled manner. Machine stability maintained.		
8. Place the machine out-of-service	Shut down and secure procedures completed.		

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1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel over various ground conditions and manoeuvre in confined spaces, in forward and reverse directions	Set correctly for travel. Transport locks engaged. Appropriate gears engaged. Travel speeds matched ground conditions. Transmission, brakes and steering correctly used. Contact avoided with obstructions whilst manoeuvring. Full observation prior to and during travel.		
3. Excavate below ground level using backhoe (to a given tolerance)	Checked that excavation area clear of hazards. Machine levelled and in-line with excavation. Hydraulic controls used correctly. Trench excavated in layers. Material placed clear of excavation. Finished excavation conformed to given tolerances.		
4. Reinstate an excavation or area using front loader clamshell	Machine correctly prepared to reinstate excavation. Loader controls and clamshell used correctly. Excavated area reinstated to original contours.		
5. Load material into vehicle using front loader	Machine correctly set and positioned to load vehicle. Vehicle being loaded positioned correctly. Loader controls used correctly. Vehicle not overloaded. Contact avoided with vehicle being loaded.		

Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
6. Detach and attach buckets	Checked area was clear of hazards and personnel. Bucket removed and stored securely. Replacement bucket attached and secured. All locking systems fully deployed. Bucket checked for secure fitment before work.		
7. Lift and place slung loads (using the back-acter unit)	Machine set for lifting. Load weight checked against machine capability. Lifting accessories connected to machine using authorised hitch points. Loads lifted, moved and placed in a controlled manner. Machine stability maintained.		
8. Place the machine out-of-service	Shut down and secure procedures completed.		

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1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel over various ground conditions and manoeuvre in a variety of confined spaces, in a forward and reverse direction	Correctly set for travel. Speed matched ground conditions. Transmission, brakes and steering correctly used. Full observation prior to and during travel. Correct use of controls and movement of fork carriage.		
3. Pick up loads (minimum of two – one must be at least 50% of the machine's total rated lift capacity)	Machine positioned and set correctly. Weight of loads assessed and secured. Forks spaced to match load. Loads entered cleanly. Loads heeled. Machine within rated capacity.		
4. Travel with a load	Contact avoided with obstructions. Full observation maintained whilst travelling. Load or pallet not damaged. Load secure whilst on forks. Forks and load kept low but clear of ground. No unnecessary movement of carriage. Correct use of controls.		
5. Place loads at height (minimum of two – one must be at least 50% of the machine's max lift height)	Machine positioned and set correctly. Loads placed at required position. Forks exited cleanly. Loads secure after placing. Controls used smoothly and in correct sequence.		
6. Place the machine out-of-service	Shut down and securing procedures completed.		

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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Use of appropriate PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre in a variety of confined spaces, in a forward and reverse direction	Correctly set for travel. Speed matched ground conditions. Transmission, brakes and steering correctly used. Full observation prior to and during travel. Correct use of controls and movement of fork carriage.		
3. Pick up loads (minimum of two – one must be at least 50% of the machine's total rated lift capacity)	Machine positioned and set correctly. Weight of load assessed and secured. Forks spaced to match loads. Loads entered cleanly. Loads heeled. Machine within rated capacity.		
4. Travel with a load	Contact avoided with obstructions. Full observation maintained whilst travelling. Load or pallet not damaged. Load secure whilst on machine. Forks clear of ground. No unnecessary movement of carriage. Correct use of controls.		
5. Place loads at height (minimum of two – one must be at least 50% of the machine's max lift height)	Machine positioned and set correctly. Loads placed at required position. Forks exited cleanly. Loads secure after placing. Controls used smoothly and in correct sequence.		
6. Place the machine out-of-service	Shut down and securing procedures completed.		

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1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre in a variety of confined spaces, in a forward and reverse direction	Correctly set for travel. Speed matched ground conditions. Transmission, brakes and steering correctly used. Full observation prior to and during travel. Correct use of controls and movement of fork carriage.		
3. Pick up loads (minimum of two – one must be at least 50% of the machine's total rated lift capacity)	Machine positioned and set correctly. Weight of loads assessed and secured. Forks spaced to match loads. Loads entered cleanly. Loads heeled. Machine within rated capacity.		
4. Travel with a load	Contact avoided with obstructions. Full observation maintained whilst travelling. Load or pallet not damaged. Load secure whilst on forks. Forks and load kept low but clear of ground. No unnecessary movement of carriage. Correct use of controls.		
5. Place loads at height (minimum of two – one must be at least 50% of the machine's max lift height)	Machine positioned and set correctly. Loads placed at required position. Forks exited cleanly. Loads secure after placing. Controls used smoothly and in correct sequence.		
6. Place the machine out-of-service	Shut down and securing procedures completed.		

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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel over various ground conditions and manoeuvre in a variety of confined spaces, in a forward and reverse direction	Machine correctly set for travel. Ensure gears and speeds match ground conditions. Correct use of transmission, brakes and steering. Full observation prior to and during travel. Correct use of controls and movement of boom.		
3. Pick up loads (minimum of two – one must be at least 50% of the machine's total rated lift capacity)	Machine positioned and set correctly inc stabilisers (if fitted). Weight of loads assessed and secured. Forks spaced to match loads. Loads entered cleanly. Loads heeled. Machine within rated capacity.		
4. Travel with a load	Contact avoided with obstructions. Full observation whilst travelling. Load or pallet not damaged. Load secure whilst on forks. Boom kept fully retracted. Forks and load kept low but clear of ground. No unnecessary movement of boom. Correct use of controls		
5. Place loads at height over 50% of machine's max lift height	Machine positioned and set correctly inc stabilisers. Loads placed at required position. Forks exited cleanly. Loads secure after placing. Controls used smoothly and in correct sequence		

Activity	Additional standards required including:	Standards √ = Met X = Not met		Comments
6. Place loads at least 50% of forward reach (slew machines must be rotated through a minimum of 90 degrees)	Machine positioned and set correctly inc stabilisers, loads placed at required position, forks exited cleanly, loads secure after placing, controls used smoothly and correctly			
7. Place the machine out-of-service	Shut down and securing procedures completed			

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1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre in a variety of confined spaces, in a forward and reverse direction	Correctly set for travel. Speed matched ground conditions. Transmission, brakes and steering correctly used. Full observation prior to and during travel. Correct use of controls and movement of carriage.		
3. Pick up a loads (minimum of two – one must be at least 50% of the machine's total rated lift capacity)	Machine positioned and set correctly. Weight of loads assessed and secured. Forks spaced to match loads. Loads entered cleanly. Loads heeled. Machine within rated capacity.		
4. Travel with a load	Carriage fully retracted. Contact avoided with obstructions. Full observation maintained whilst travelling. Loads or pallet not damaged. Loads secure whilst on forks. Forks and load kept low but clear of ground. No unnecessary movement of carriage. Correct use of controls.		
5. Place loads at height (minimum of two – one must be at least 50% of the machine's max lift height)	Machine positioned and set correctly. Loads placed at required position. Forks exited cleanly. Loads secure after placing. Controls used smoothly and in correct sequence.		
6. Place the machine out-of-service	Shut down and securing procedures completed.		

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1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre over various ground conditions, in forward and reverse directions	Correct travel position (mouldboard within width of Grader). Appropriate gears engaged and travel speeds matched ground conditions. Transmission engaged smoothly. Brakes and steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring.		
3. Position Grader at allocated work area	Working area assessed for hazards. Grading area approached using appropriate speed. Positioned correctly to start work activity.		
4. Grade allocated work area	Mouldboard set in correct position for work activity. Mouldboard lowered on the move. Work area graded in sequence. Feathered out at end of cut. Levels consistent. Correctly responded to all relevant signals. Work conformed to site tolerances and specifications.		
5. Place the machine out-of-service	Shut down and secure procedures completed.		

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1. Prepare the machine for work	Ensured platform sited correctly. Full pre-start and running checks completed including all relevant certification. Code of signals agreed with relevant personnel. Emergency lowering and limit switches checked for correct function. Ensured hoist-way was clear. Appropriate use of PPE.			
2. Access given positions up to the hoist's maximum working height (minimum of two positions)	Accessing point assessed for proximity hazards. Correct method of entry/exit of hoist. Gates closed fully prior to travel. Full observation prior to and during travel. Kept within hoist's SWL. Controls used in correct order.			
3. Load materials or personnel and unload or discharge at a given position	As in item 2 plus: materials stowed securely; personnel guided in/out correctly (where applicable).			
4. Place the machine out-of-service	Shut down and securing procedures completed.			

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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre over various ground conditions in forward and reverse directions, loaded and unloaded	Appropriate gears engaged and travel speeds match ground conditions. Smooth engagement of transmission. Brakes and steering used correctly. Full observation before and during travel. Avoided contact with obstructions whilst manoeuvring.		
3. Approach and position to extract materials (from a face or stockpile)	Loading area assessed for level and hazards. Materials extracted safely (i.e. no high face overhang). Bucket loaded to capacity. Travelled with load as low to ground as possible. Ground left smooth and level.		
4. Discharge loads over an edge or into a receptacle (minimum of three loads)	Discharge area approached using appropriate speed. Discharge area assessed for hazards. Receptacle positioned for minimum travel. Machine positioned in line and square with receptacle being loaded or edge. Loader arms raised to position (spot) vehicle (where applicable). Loads discharged in correct sequence. All material emptied from bucket. Vehicle loaded evenly and to capacity (where applicable). No excessive manoeuvring. Loader arms lowered after each loading cycle.		
5. Place the machine out-of-service	Shut down and secure procedures completed		

Sign off	The Candidate has been successful if ALL items are met (please tick)
	I confirm that I have carried out the assessment in accordance with CPCS requirements and that the Candidate has: Achieved <input type="checkbox"/> Not Achieved <input type="checkbox"/>
	<i>Should the Candidate be graded 'Not achieved', a period of training or experience is advised prior to the assessment being re-attempted</i>
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Location of assessment:

All activities must be carried out according to: Manufacturers' requirements, Legislation, Regulations, Codes of Practice, with additional requirements where indicated

Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre over various ground condition in forward and reverse directions, both loaded and unloaded	Appropriate gears engaged and travel speeds match ground conditions. Transmission engaged smoothly. Brakes and steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring.		
3. Excavate materials from below ground level or extract materials from a face/stockpile	Bucket lowered smoothly to ground. Area excavated with due consideration for underground services. Materials extracted from stockpile safely. Correct gear selected. Machine used productively and efficiently. Excavated area conformed to required tolerances.		
4. Reinstate an excavation or area using front loader clamshell	Machine correctly prepared to reinstate area/excavation. Loader controls and clamshell used correctly. Excavation or area reinstated to original contours or given specification.		
5. Load material into a vehicle or receptacle using front loader	Machine correctly set and positioned to load vehicle. Vehicle being loaded positioned correctly. Loader controls used correctly. Vehicle not overloaded. Contact avoided with vehicle being loaded.		
6. Place the machine out-of-service	Shut down and secure procedures completed.		

Sign off	The Candidate has been successful if ALL items are met <i>(please tick)</i>
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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre over various ground conditions in forward and reverse directions, loaded and unloaded	Travel speeds matched ground conditions. Transmission engaged smoothly. Brakes and steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring.		
3. Approach and position to extract materials (from a face or stockpile)	Loading area assessed for level and hazards. Materials extracted safely (no high face overhang). Bucket loaded to capacity. Travelled with load as low to ground as possible. Ground left smooth and level.		
4. Discharge loads over an edge or into a receptacle (minimum of three loads)	Discharge area approached using appropriate speed. Discharge area assessed for hazards. Receptacle positioned for minimum travel. Machine positioned in line and square with receptacle being loaded or edge. Loads discharged in correct sequence. All material emptied from bucket. Vehicle loaded evenly and to capacity (where applicable). No excessive manoeuvring. Loader arms lowered after each loading cycle.		
5. Place the machine out-of-service	Shut down and secure procedures completed.		

Sign off	The Candidate has been successful if ALL items are met (please tick)
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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre over various ground conditions, in confined spaces, in forward and reverse directions, loaded and unloaded	Appropriate gears engaged and travel speeds matched ground conditions. Transmission engaged smoothly. Brakes and steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring. Correct use of all controls.		
3. Approach, position and receive loads (minimum of two)	Loading area approached at appropriate speed. Correct position confirmed with pusher operator (where applicable). Bowl apron and tailgate set correctly for loading material. Front engine only used during loading (twin engine machines). No undue wheel spin during loading. Short loading cycles used. Machine loaded to capacity. Excavated to required tolerance.		
4. Discharge load in fill area	Approached discharge area using appropriate speed. Discharge area assessed for hazards. Cushion hitch deactivated (if fitted). Bowl lowered to discharge height. Loads ejected in correct sequence and to thickness required. Loads ejected in continuous layers. Bowl apron tailgate reset for travel back to cut area. Cushion hitch activated (if fitted).		
5. Place the machine out-of-service	Relevant support provided for shut down and securing procedures.		

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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed including all relevant certification. Emergency lowering checked for correct function. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre to the access points	Travel speeds matched ground conditions. Steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring.		
3. Access given positions employing at least 70% of the MEWP's maximum working height (minimum of two positions)	Machine levelled prior to raising platform. Accessing point assessed for proximity hazards. Machine set correctly (stabilisers deployed, area cordoned off etc.). Code of signals agreed with any relevant personnel. Contact avoided with obstructions whilst accessing. Kept within machine's SWL. Equipment securely stowed.		
4. Travel with the platform raised at least 30% of the MEWP's maximum working height (self-propelled units only)	Route assessed prior to travel. Travel speeds matched ground conditions. Steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring.		
5. Place the machine out-of-service	Shut down and secure procedures completed		

Sign off	The Candidate has been successful if ALL items are met (please tick)
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Location of assessment:

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Activity	Additional standards required including:	Standards √ = Met X = Not met		Comments
1. Prepare the machine for work	Full pre-start and running checks completed including all relevant certification. Emergency lowering checked for correct function. Appropriate use of PPE. Correct method of entry/exit of machine.			
2. Travel and manoeuvre to the access points	Appropriate gears engaged (where applicable). Travel speeds matched ground conditions. Steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring.			
3. Access given positions employing at least 70% of the MEWP's maximum working height (minimum of two positions)	Machine levelled prior to raising platform. Accessing point assessed for proximity hazards. Machine set correctly (stabilisers deployed, area cordoned off etc.). Code of signals agreed with any relevant personnel. Contact avoided with obstructions whilst accessing. Kept within machine's SWL. Equipment securely stowed.			
4. Access a given position employing at least 70% of the MEWP's maximum working reach	As in item 3.			
5. Travel with the platform raised at least 30% of the MEWP's maximum working height (self-propelled units only)	Route assessed prior to travel. Travel speeds matched ground conditions. Steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring.			
6. Place the machine out-of-service	Shut down and secure procedures completed.			

Sign off	The Candidate has been successful if ALL items are met (please tick)
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Activity	Additional standards required including:	Standards √ = Met X = Not met		Comments
1. Prepare the machine for work	Ensured platform sited in correct position. Full pre-start and running checks completed including all relevant certification. Emergency lowering and limit switches checked for correct function. Appropriate use of PPE.			
2. Access given positions up to the MEWP's maximum working height (minimum of two positions)	Full observation prior to and during travel. Accessing point assessed for proximity hazards. Correct method of entry/exit of machine. Contact avoided with obstructions whilst travelling. Code of signals agreed with any relevant personnel. Kept within machine's SWL. Controls used in correct sequence and function.			
3. Load materials and unload at a given position	As in item 2 plus materials stowed securely.			
4. Place the machine out-of-service	Shut down and secure procedures completed.			

Sign off	<p>The Candidate has been successful if ALL items are met (please tick)</p> <p>I confirm that I have carried out the assessment in accordance with CPCS requirements and that the Candidate has: Achieved <input type="checkbox"/> Not Achieved <input type="checkbox"/></p> <p><i>Should the Candidate be graded 'Not achieved', a period of training or experience is advised prior to the assessment being re-attempted</i></p>
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Activity	Additional standards required including:	Standards √ = Met X = Not met		Comments
1. Transport rig components to the piling area	Travel route defined and checked for suitability (if towed). Piling area quantified. All equipment procured and transported safely and securely.			
2. Assemble and prepare the rig for work	Rig position quantified. Appropriate use of PPE. Manual handling procedures. Piling area assessed for level, stability and proximity hazards. Rig correctly located over pile position. Rig securely anchored. All components checked for functional ability. Rig signals agreed with all appropriate personnel. Full pre-start and running checks (of the power unit) completed.			
3. Carry out driven works	Installation of replacement pile carried out by percussive work. Excess soil placed as per specifications. Accurate driving/boring produced. Casings installed as per specifications. Depth checked on a regular basis. Pile installed to site specification. Rig stability maintained. Manual handling of casings.			
4. Place the rig out-of-service	Clean-up procedures. Dismantling and removal procedures.			

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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel over various ground conditions	Travel speeds matched ground conditions. Steering used correctly. Full observation carried out prior to and during travel. Contact avoided with obstructions and supported edges whilst manoeuvring.		
3. Compact a variety of working areas of suitable material containing a radius and straight runs	Compacted in straight lines (straight runs only). All stopping points staggered. Overlapped by correct amount. Correct use of vibration system (if fitted).		
4. Place the machine out-of-service	Shut down and secure procedures completed		

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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Completed full pre-start and running checks. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Compacting and spreading material	Travel speeds matched ground conditions. Transmission engaged smoothly. Brakes and steering correctly used. Full observation maintained prior to and during travel. Contact avoided with obstructions whilst manoeuvring.		
3. Spread and compact material as per site specifications (minimum of two loads to be spread). Note: Spreading and compacting activities can be separated	Material spread and compacted to required depth and level. Correct amount of overlap and number of passes. No windrows left. Short cycles of operation maintained.		
4. Place the machine out-of-service	Shut down and secure procedures completed		

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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Attach a trailer (or bowser), travel over a variety of ground conditions, and manoeuvre in confined spaces, in forward and reverse directions	Approached and attached trailer correctly (max three attempts). All services connected. Appropriate gears engaged and travel speeds matched the ground conditions. Transmission engaged smoothly. Full observation prior to and during travelling. Brakes and steering used correctly. Contact avoided with obstructions whilst manoeuvring.		
3. Connect a 3-point linkage implement	Approached and connected implement in correct sequence. All services connected.		
4. Connect and use a PTO driven implement (minimum use time of 5 minutes)	Condition of PTO shaft and guards checked prior to attaching. PTO shaft attached and secured correctly. PTO engaged in correct sequence. Machine and implement operated as per given task.		
5. Detach and secure implements and trailer	Correct place selected for removal. Implement/trailer detached using correct sequence. All equipment stowed and secured. Implement/trailer secure after detaching. Tractor PTO cover replaced.		
6. Place the machine out-of-service	Shut down and secure procedures completed.		

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Activity	Additional standards required including:	Standards √ = Met X = Not met		Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.			
2. Travel and manoeuvre over various ground conditions in both forward and reverse directions	Appropriate gears engaged and travel speeds matched ground conditions. Brakes and steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst travelling.			
3. Excavate materials	Blade lowered smoothly to ground. Area excavated with due consideration for underground services. Stripped materials stockpiled. Correct gear selected. Materials feathered out at the end of each run. Machine used productively and efficiently. Excavated area conformed to required tolerances.			
4. Level and grade materials	Area graded as per required specification. No excessive track spin. Machine used productively and efficiently.			
5. Place the machine out-of-service	Shut down and secure procedures completed.			

Sign off	The Candidate has been successful if ALL items are met <i>(please tick)</i>
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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre over various ground conditions.	Appropriate gears engaged and travel speeds matched ground conditions. Transmission engaged smoothly. Brakes and steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions while manoeuvring.		
3. Approach and position to lift load	Load assessed before lifting. Correctly responded to given signals. Load checked for security prior to moving. Operations synchronised with other machines when lifting/lowering string.		
4. Load/string deposited	Area approached using appropriate speed. Area assessed for hazards. Machine positioned correctly to deposit load/string. Parking brake/neutral engaged prior to lowering load/string. Load/string placed precisely.		
5. Place the machine out-of-service	Shut down and secure procedures completed.		

Sign off	The Candidate has been successful if ALL items are met <i>(please tick)</i>
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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed including all relevant certification. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre to the lift positions	Appropriate gears engaged and travel speeds matched ground conditions. Transmission engaged smoothly. Brakes and steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring.		
3. Approach, position and lift loads onto vehicle bed (minimum of two)	Loading area assessed for level and proximity hazards. Machine correctly configured when lifting loads (stabilisers deployed, radius checked, PTO engaged, etc.). Code of signals agreed with any relevant personnel. Loader and attachment under control at all times.		
4. Place/land loads from vehicle bed	Approached landing area using appropriate speed. Positioned machine to land loads. Machine correctly configured to land loads (see item 3). Loads placed accurately to site specifications.		
5. Prepare for road transporting	Loads evenly distributed and secured. Stabilisers folded, locked and secure. Loader arm secured. Vehicle meets Road Traffic Act requirements.		
6. Place the machine out-of-service	Shut down and secure procedures completed.		

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Activity	Additional standards required including:	Standards √ = Met X = Not met		Comments
1. Prepare the machine for work	Full pre-start and running checks completed. Appropriate use of PPE. Correct method of entry/exit of machine.			
2. Travel and manoeuvre over various ground conditions in forward and reverse directions	Appropriate gears engaged and travel speeds matched ground conditions. Transmission engaged smoothly. Brakes and steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions while manoeuvring.			
3. Position Trencher to excavate	Trencher positioned as per site specifications. Excavating area assessed for hazards prior to excavating. Trencher was level laterally. Conveyors discharged spoil clear of trench.			
4. Excavate a trench	Trench-cutting equipment lowered to the ground slowly and cutting speed built up gradually. Cutting speed matched to ground conditions (strata). Steered correctly to maintain constant line. Trench conformed to site specifications.			
5. Place the machine out-of-service	Shut down and secure procedures completed.			

Sign off	The Candidate has been successful if ALL items are met <i>(please tick)</i>
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Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Full pre-start and running checks completed including all relevant certification. Appropriate use of PPE. Correct method of entry/exit of machine.		
2. Travel and manoeuvre to the skip/body locations	Appropriate gears engaged and travel speeds matched ground conditions. Transmission engaged smoothly. Brakes and steering used correctly. Full observation prior to and during travel. Contact avoided with obstructions whilst manoeuvring.		
3. Approach, position and retrieve skips or bodies and prepare for road transport (minimum of two, of which one must be from a confined space)	Loading area assessed for level and proximity hazards. Weight of load checked. Machine correctly configured for lifting skip/bodies (stabilisers deployed, etc.). Load secured for transport. Controls used smoothly and correctly.		
4. Deposit skips or bodies (one must be into a confined space) and prepare for road transport	Approached deposit area using appropriate speed. Positioned correctly to deposit skip/body. Machine correctly configured when depositing skips/bodies (stabilisers deployed, etc.). Skips/bodies placed accurately to site specifications. Controls used smoothly and correctly.		
5. Place the machine out-of-service	Shut down and secure procedures completed.		

Sign off	The Candidate has been successful if ALL items are met (please tick)
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Activity	Additional standards required including:	Standards		Comments
		√ = Met	X = Not met	
1. Accessories prepared for work	Lifting accessories and all relevant certification checked. Defective accessories identified and procedures followed. Appropriate use of PPE.			
2. Areas and lifting equipment checked	Lifting and placing areas checked for suitability, proximity hazards and load bearing capabilities. Lift plan information understood and role established. Maintain exclusions zones as appropriate.			
3. Preparing and moving loads (minimum of two)	Communication code agreed with lifting team (and others where relevant). Relevant loads correctly identified. Weight, C of G and characteristics of loads established. Correct accessories selected and attached for task. Loads assessed for stability and security prior to full lift. Load drag/swing minimal on lifting (depending of lifting equipment type)			
4. Place loads at given destinations	Loads under control during movement to selected destination. Loads guided by correct signals or instructions where needed. Loads lowered and landed accurately to site specifications. Lifting accessories removed in correct sequence.			

Activity	Additional standards required including:	Standards √ = Met X = Not met		Comments
5. Control loads during pick and carry activities	Area checked for proximity hazards along route including suitable place to conduct marshalling and load control duties. Risks of slips, trips and falls identified and appropriate measures taken. Load tethering requirements utilised where needed. Positioned in safe place during activity and kept in view of lifting equipment operator			
6. Carry out post checks and place accessories and ancillary equipment out-of-service	Signalled to equipment operator end of activities. Collected and checked all accessories and equipment for condition. Correctly stored all accessories/equipment.			

Sign off	<p>The Candidate has been successful if ALL items are met <i>(please tick)</i></p> <p>I confirm that I have carried out the assessment in accordance with CPCS requirements and that the Candidate has: Achieved <input type="checkbox"/> Not Achieved <input type="checkbox"/></p> <p><i>Should the Candidate be graded 'Not achieved', a period of training or experience is advised prior to the assessment being re-attempted</i></p> <p>Candidate signature: Tester signature:</p>
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