

GA12 Induction training checklist

Company name		Project title	
Location		Contract no.	
Access	Electricity	Liquefied petroleum gas	Safety signs and notices
Accident reporting	Emergency evacuation	Manual handling	Scaffolding (including mobile scaffolds)
Alcohol and drugs	Emergency procedures	Medication	Site layout
Asbestos	Environment	Method statements	Site security
Assembly points	Escape routes	Mobile elevating work platforms	Skin protection
Boundaries	Excavations	Near-miss incidents	Smoking
CDM Regulations	Eye protection	Needles and syringes	Tidiness (housekeeping)
Competence	Fall arrest	Noise	Toilets
Confidential issues	Fall prevention	Occupational health	Traffic routes
Confined spaces	Fire	Overhead electricity cables	Training
Consultation with employees	First aid	Permits to work	Types of injury
Contamination	Flammable liquids	Personal protective equipment	Underground services
COSHH	Health and safety committee	Plant and equipment	Vehicles and deliveries
CSCS cards	Hearing protection zones	Powers of inspectors	Vibration
Dangerous occurrences	High-visibility clothing	Registration schemes	Waste disposal
Dermatitis	Hoists	Reporting defects	Waste minimisation
Discipline	Ladders/stepladders	Restricted or prohibited areas	Welfare facilities
Dress code	Lasers	Risk assessments	Working at height
Drying rooms	Legal issues	Safe systems of work	Working near, on or over water
Dust and fumes	Lifting equipment	Safety harnesses	
Edge protection	Lighting	Safety policy	
Comments			
Name	Position	Signature	Date