

GA24 Construction phase plan

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|--|----------------|
| Company name | |
| Description of project | Details |
| 1. Project description and programme details, including any important dates | |
| 2. Details of the project team, including: | |
| a) client | |
| b) principal designer | |
| c) designer(s) | |
| d) principal contractor | |
| e) contractor(s) | |
| f) other consultants | |
| 3. Extent and location of existing records and plans which are relevant to health and safety on site, including information on existing structures when appropriate | |

GA24 Construction phase plan *continued*

| Management of the work | |
|---|--|
| 1. Management structure and responsibilities | |
| 2. Health and safety goals for the project and arrangements for monitoring and review of health and safety performance | |
| 3. Health and safety arrangements for the construction phase | |
| 4. Site rules | |
| 5. Arrangements for: | |
| a) co-operation between the project team on site and co-ordination of their work | |
| b) consulting with the workforce | |
| c) exchanging design information between the client, designers, principal designers and contractors on site | |
| d) handling design changes during the project | |
| e) selecting and controlling contractors | |
| f) exchanging health and safety information between contractors | |
| g) site security | |
| h) site induction | |
| i) on-site training | |
| j) welfare facilities and first aid | |

GA24 Construction phase plan *continued*

| Management of the work <i>(continued)</i> | |
|---|--|
| k) reporting and investigating accidents and incidents, including near misses | |
| l) producing and approving risk assessments and written systems of work | |
| m) fire and emergency procedures | |
| Arrangements for controlling significant site risks | |
| 1. Safety risks, including: | |
| a) delivery and removal of materials (including waste) and work equipment taking account of any risks to the public (for example, during access to or egress from the site) | |
| b) dealing with services – water, electricity and gas, including overhead powerlines and temporary electrical installations | |
| c) accommodating adjacent land use | |
| d) stability of structures while carrying out construction work, including temporary structures and existing unstable structures | |
| e) preventing falls | |
| f) working with or near fragile materials | |
| g) work involving the assembly or dismantling of heavy, prefabricated components | |
| h) working near high-voltage cables | |
| i) working on excavations and where there are poor ground conditions | |
| j) working on wells, underground earthworks and tunnels | |
| k) work exposing workers to the risk of drowning | |

GA24 Construction phase plan *continued*

| Arrangements for controlling significant site risks (<i>continued</i>) | |
|--|--|
| l) work carried out by divers using a system of air supply | |
| m) working in a caisson with a compressed air system | |
| n) work involving explosives | |
| o) traffic routes and segregation of vehicles and pedestrians | |
| p) storing materials (<i>particularly hazardous materials</i>) and work equipment | |
| q) work which puts workers at risk from chemical and biological substances | |
| r) working with ionising radiation requiring the designation of controlled or supplied areas | |
| 2. Health risks, including: | |
| a) removing asbestos | |
| b) dealing with contaminated land | |
| c) manual handling | |
| d) using hazardous substances, particularly where there is a need for health monitoring | |

GA24 Construction phase plan *continued*

| Arrangements for controlling significant site risks <i>(continued)</i> | |
|---|--|
| e) reducing noise and/or vibration | |
| f) exposure to UV radiation (<i>from the sun</i>) | |
| g) any other significant health risks | |
| The health and safety file | |
| 1. Layout and format | |
| 2. Arrangements for the collection and gathering of information | |
| 3. Storage of information | |

GA24 Construction phase plan *continued*

| Significant design and construction hazards | | | | | | |
|---|--|-----------------|--|------------------|--|-------------|
| 1. Significant design assumptions and suggested work methods, sequences or other control measures | | | | | | |
| 2. Arrangements for co-ordination of ongoing design work and handling design changes | | | | | | |
| 3. Information on significant risks identified during design | | | | | | |
| 4. Materials requiring particular precautions | | | | | | |
| Comments | | | | | | |
| | | | | | | |
| Name | | Position | | Signature | | Date |