

GC12 Construction plant handover and inspection report

Company name		Project title	
Location		Contract no.	
Equipment type and model		Unique identification no.	
Plant owner's name		Plant user's name	
	General	Comments/actions	
1.	Is there any obvious visual damage (distressed welds) or missing parts?		
2.	Is the operator's manual provided securely with the item of plant?		
3.	Are items such as linkages, props, struts, cables and hoses in good order?		
4.	Does the plant clearly display all appropriate rated capacity (safe working loads), pressures or speeds?		
5.	Are all moving parts protected by fully operating and suitable guards?		
6.	Are suitable warning notices fitted where necessary?		
7.	Are all controls, including emergency stops, clearly identified and marked?		
8.	Is the plant generating excessive noise, fumes or other exhaust gases?		
9.	Are edge protection and handrails suitable and secure?		
10.	Are the brakes and steering fully functional?		
11.	Is the plant fitted with headlights, indicators, number plates and a horn?		
12.	Are the wheels/nuts, tyres or tracks intact and securely in place?		
13.	Is the plant fitted with working driver/passenger seating and restraints?		
14.	Is a falling object protective structure (FOPS) fitted where necessary?		
15.	Is a roll-over protective structure (ROPS) fitted?		
16.	Are fuel, engine/hydraulic oils and coolant levels adequate, with no leakage?		
17.	Is the item provided with secured special gas cylinders if LPG powered?		
18.	Is the item provided with the correct drawbar or tow hitch?		
19.	Other (<i>please state</i>)		

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Lifting equipment		Comments/actions
20.	Is the plant fitted with hydraulic check valves where necessary?	
21.	Are slewing or elevation restrictors fitted and working as necessary?	
22.	Are ancillary items (such as the chains, rope, hook and block) in good order?	
23.	Is the plant provided with sufficient working outriggers?	
24.	Is certificate of thorough examination in date (6 or 12 months as appropriate)?	
25.	Is the automatic safe load indicator (ASLI) fitted and operational?	
26.	Other (<i>please state</i>)	
Safety critical items		Comments/actions
27.	Does the operator have 360° visibility at a height and distance of 1 m all around? (This can be achieved by items listed below.)	
28.	Is plant fitted with working reversing cameras or convex mirrors?	
29.	Is plant fitted with working reversing alarm, clearly audible at 10 m?	
30.	Is the maximum gradient displayed or inclinometer provided where required?	
31.	Is plant fitted with a quick hitch/coupler?	
32.	Is plant fitted with amber beacon or light bar as necessary?	
33.	Does plant have a suitable fire extinguisher in a convenient location?	
34.	Is plant fitted with fire or exhaust suppression systems for work in tunnels, etc.?	
Comments		
<p>I have carried out the above checks where appropriate and have established to the best of my knowledge that this item is/is not* in safe working order (<i>*delete as applicable</i>).</p>		
Name	Position	Signature
		Date