

GD07 Access cradles checklist

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|--|--|----------------------|------------|-----------|------------|
| Company name | | Project title | | | |
| Location | | Contract no. | | | |
| Cradles | | | | | |
| Before use | | | Yes | No | N/A |
| 1. Has a risk assessment been carried out? | | | | | |
| 2. Have emergency rescue procedures been established? | | | | | |
| 3. Are cradles installed and supervised by a competent person? | | | | | |
| 4. Are cradles inspected and appropriate reports made? | | | | | |
| 5. Are current test certificates available for winches, wire ropes, blocks and so on? | | | | | |
| 6. Have users been properly trained? | | | | | |
| 7. Has adequate protection been installed and proper warning given to members of the public and other people who might be affected? | | | | | |
| 8. Have occupiers of the building been warned not to open windows? | | | | | |
| 9. Have steps been taken to erect the correct warning signs? | | | | | |
| 10. Have secondary safety ropes and harnesses been provided as necessary? | | | | | |
| 11. Is the rated capacity (safe working load) of the cradle marked? | | | | | |
| 12. Has a check been carried out for obstructions on the face of the structure? | | | | | |
| 13. Have effective fall-arrest measures been installed? | | | | | |
| During use | | | Yes | No | N/A |
| 14. Is a competent person in charge of all operations when cradles are being used? | | | | | |
| 15. Are operations being carried out with authorised operatives only? | | | | | |
| 16. Are inspections carried out weekly? | | | | | |
| 17. Have checks been made to ensure that there are no knots or kinks in the ropes? | | | | | |
| 18. Are ropes correctly reeved on the drum with at least two turns left when the cradle has reached its maximum operating distance? (Power-operated cradles only.) | | | | | |
| 19. Have both power supplies and cables been checked before operating? | | | | | |
| 20. Have checks been carried out to the controls for correct function and to ensure that pendant controls are secured to the cradle? | | | | | |
| 21. Have all ropes been securely anchored? | | | | | |
| 22. Are the stops and over-runs operational? | | | | | |
| 23. Are secondary safety devices properly secured and anchored? | | | | | |
| 24. Has the cradle been tied-off to the building to prevent sway? | | | | | |
| 25. Have checks been made to ensure the rated capacity (safe working load) is not being exceeded? | | | | | |
| 26. Is the cradle kept clean and clear of rubbish? | | | | | |
| 27. Have all necessary precautions been taken to ensure that the platform is not slippery? | | | | | |
| 28. Are all tools carried in the cradle secure? | | | | | |
| 29. Is there adequate protection from above to stop any falling materials? | | | | | |
| 30. Are all necessary steps being taken to ensure that the proper access is being used? | | | | | |
| 31. Is the practice of climbing down ropes strictly prohibited? | | | | | |
| 32. Are all personnel aware that there must be no transferring between adjacent cradles? | | | | | |
| 33. Have all possible steps been taken to ensure that personnel do not allow ropes and cradles or connections to lie in gutters? | | | | | |

GD07 Access cradles checklist *continued*

| During use <i>continued</i> | | Yes | No | N/A | | | |
|---|--|-----------------|-----------|------------------|--|-------------|--|
| 34. Are all operatives aware that use in high winds or adverse weather conditions is not safe and is prohibited? | | | | | | | |
| After use | | Yes | No | N/A | | | |
| 35. Are the cradle and all ropes in a secure position to prevent unauthorised access or usage? | | | | | | | |
| 36. Are checks carried out to ensure that power supplies are isolated and control equipment is removed and secured? | | | | | | | |
| 37. Are defects and breakdowns reported promptly and correctly? | | | | | | | |
| 38. Are all warning signs removed after the completion of work? | | | | | | | |
| Management information | | Yes | No | N/A | | | |
| 39. Has it been established that the supplier is reputable and experienced? | | | | | | | |
| 40. Has the necessary communication taken place between the user and supplier? | | | | | | | |
| 41. Do both parties have the necessary competence? | | | | | | | |
| 42. Have other parties been consulted as necessary? | | | | | | | |
| Comments | | | | | | | |
| | | | | | | | |
| Name | | Position | | Signature | | Date | |