

Activity Risk Assessment Landscape Report



Reference	14	Activity Description	CITB Coronavirus risk assessment
Initial Assessment Date	13/03/2020	Publish To Portal	No
Assessor Name	Jon Plumb (HSE Manager)	Description	CITB - Corona Virus / Covid 19 Risk Assessment
Assessment Team Members	Jenna Blood (HR Business Partner)	Review Date	No Review Set
Project Risk Assessment Reference		N/A	0
Team Activity Area	All CITB (Level 1)	N/A	0
Locality	All CITB controlled sites and visited sites outside CITB control	Number Of People Exposed	1000
Risk Assessment Category		People Exposed	CITB Office Colleagues CITB Mobile Colleagues NCC Welfare NCC Instructors NCC Support Colleagues CITB Apprenticeship Colleagues. Contractors Visitors .
Date Record Created	13/03/2020		

Hazard Category & Hazard Phrases	Persons At Risk & How Is Person At Risk	Control Measures	L	S	R	Additional Control Measures	L	S	R
Category - Activity Corona Virus	CITB Colleagues NCC Welfare NCC Instructors NCC Support Colleagues Apprenticeship Colleagues. Contractors Visitors About the Virus Coronavirus is a common group of viruses across the globe. However, COVID-19 is a new strain of coronavirus which first emerged in Wuhan City, China in January 2020. There is currently no	Government advice should be followed at all times. This document will be reviewed and updated in-line with government advice <u>If you are showing symptoms yourself</u> if you have symptoms of coronavirus infection (COVID-19), however mild, stay at home and do not leave your house for 7 days from when your symptoms started. this action will help protect others in your community whilst you are infectious.	High	High	High	NA	High	High	High

	<p>vaccine to protect against exposure to the virus.</p> <p>Symptoms of infection Symptoms may develop within 14 days of infection. These typically present as:</p> <p>Coughing Difficulty breathing Fever</p> <p>The most common symptoms of coronavirus (COVID-19) are recent onset of: new continuous cough and/or high temperature</p> <p>For most people, coronavirus (COVID-19) will be a mild infection</p> <p>In general, those with underlying health issues are at greater risk, particularly those with weakened immune systems, older people and those with long term conditions such as diabetes, cancer and chronic lung disease. It is therefore of great importance that we identify such staff within CITB and minimise their exposure to the virus as far as is reasonably practicable.</p> <p>Viral spread It is currently believed (as at 2nd March 2020) that the virus is most likely to spread from close contact with an infected person, at distanced less than two metres. The longer the exposure time, the greater the risk of contraction.</p> <p>Infection can also occur from touching infected</p>	<p>plan ahead and ask others for help to ensure that you can successfully stay at home. ask your employer, friends and family to help you to get the things you need to stay at home. stay at least 2 metres (about 3 steps) away from other people in your home whenever possible. sleep alone, if that is possible. wash your hands regularly for 20 seconds, each time using soap and water. stay away from vulnerable individuals such as the elderly and those with underlying health conditions as much as possible. you do not need to call NHS 111 to go into self-isolation. If your symptoms worsen during home isolation or are no better after 7 days contact NHS 111 online. If you have no internet access, you should call NHS 111. For a medical emergency dial 999.</p> <p><u>Line Manager actions</u></p> <p>Line Managers are to establish if anyone within their teams is high risk, this can include, but is not limited to those over 70 or with underlying health conditions. These people must be closely monitored as to their travel arrangements, appointments etc and where possible alternative provision put in place.</p> <p>Information about the Corona Virus Must be provided to all CITB Colleagues</p> <p>CITB currently has a dedicated Incident Management Team that are meeting regularly to monitor the situation and take</p>								
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	<p>surfaces such hands, doorknobs, telephones, keyboards etc and then touching your own mouth, nose or eyes.</p> <p>Duration Any significant viral outbreak is likely to last for several weeks or even months. During this period, a large percentage of CITB staff may become infected in varying degrees. The vast majority are likely to experience mild-moderate flu-like symptoms for a period of a few days to a couple of weeks. Through increased hygiene procedures within the workplace, the rate at which the virus spreads can be reduced. As well as maintaining 'Business as Usual' for as long as possible and protecting/reassuring our staff, learners and service users, a key objective of our response is to extend the period of infections, thus reducing the impact of the peak. This is important since it helps reduce the burden upon the NHS response.</p>	<p>appropriate measures as required.</p> <p>The Government advice is not to call 111 unless there are underlying health conditions, symptoms worsen (and 999 if emergency). Not to attend GP or pharmacy.</p> <p><u>Apprentice team and Mobile workers</u></p> <p>Apprenticeship Team / Mobile Colleagues will be travelling to customers, colleges and work sites. Good hygiene must be maintained by washing hands with soap and water for at least 20 Seconds, where this is not possible hand sanitiser must be used</p> <p>Where possible, meetings should be carried out remotely to avoid face to face contact. If this is not possible social distancing must be maintained at all times</p> <p>All physical contact including the shaking of hands must be discouraged</p> <p>Risk assessments specific to NCC Training and Learners will be developed prior to the reopening of all NCC Sites/Courses</p>								
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Assessment Conclusion	This situation is changeable, and the assessment will be reviewed and revised as required.
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