

22/03/2022

CITB
Head Office
Sand Martin House
Bittern Way
Peterborough
PE2 8TY

Email: information.governance@citb.co.uk
www.citb.co.uk

Dear [REDACTED]

Freedom of Information Request: 432021

Thank you for contacting CITB requesting information under the Freedom of Information Act (FOIA). Your email, dated 22nd February 2022, asked for the following information:

1. Do you use an external travel management provider?
2. If working with an external provider:
 - o What is the name of the travel management provider you work with?
 - o Did you procure their services through a framework? If yes, which one?
 - o When does your current contract start and end? What (if any) extension period is available for existing contracts?
 - o Who were the Suppliers who bid unsuccessfully for the current contract?
 - o Please could you provide the original specification for the current contract.
3. What is your current expenditure on travel management services to date on this contract?
4. Please could you advise the Senior Officer responsible for this contract.

My response is as follows:

1. Yes, CTM via the Crown Commercial Services (CCS) framework
2. As above
 - i. CTM
 - ii. CCS Framework
 - iii. March 2023
 - iv. Refer to CCS Framework
 - v. Refer to CCS Framework
3. E9 system 2015-June 2019 2,179,751.45. CTM July 2019 to date: £1,482,975
4. Senior Commercial & Contracts Manager

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Corporate Performance Director, CITB, Sand Martin House, Bittern Way, Peterborough, PB2 8TY or email adrian.beckingham@citb.co.uk.

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>



Yours sincerely

Jonathan Francis
Information Risk & Data Governance Manager