



15<sup>th</sup> September 2023

CITB  
Head Office  
Sand Martin House  
Bittern Way  
Peterborough  
PE2 8TY

Email: [information.governance@citb.co.uk](mailto:information.governance@citb.co.uk)  
[www.citb.co.uk](http://www.citb.co.uk)

Dear [REDACTED]

**Freedom of Information Request: 132023**

Following your email dated 23/08/23 requesting the following:

This is an information request relating to the number of staff who are allowed to work from abroad.

Please include the following information, for the 2020/21, 2021/22, 2022/23 financial years:

- The number of staff, per year, given permission to work from abroad
- For each member of staff granted permission, please provide their pay band, the country they have been allowed to work from, the length of time that they have been allowed to work for and the dates they were allowed to work from abroad. Please also provide the reason. If any of this is not possible to provide, please provide the remaining information

The response is as follows:

CITB do not currently have any formal arrangements for staff working abroad. If there have been any informal agreements between staff members and line managers this has not been recorded centrally within the organisation. Therefore, any information would be held at an individual level and it has been estimated that the time it would take for staff to review their own records and determine whether we hold the data requested is likely to exceed 18 working hours. We are exercising our right as a public body to apply Section 12 (exemption where costs of compliance exceed appropriate limit) of the FOI Act 2000 and are therefore refusing to respond to this request on this basis.

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Strategy and Policy Director, CITB, Sand Martin House, Bittern Way, Peterborough, PB2 8TY or email [adrian.beckingham@citb.co.uk](mailto:adrian.beckingham@citb.co.uk).

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. You can raise a complaint with the ICO via their portal [www.ico.org.uk/foicomplaints](http://www.ico.org.uk/foicomplaints) or by contacting them at

Information Commissioner's Office  
Wycliffe House  
Water Lane,  
Wilmslow, Cheshire,  
SK9 5AF  
Tel: 0303 123 1113 (local rate)



Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely  
Jonathan Francis  
Information Risk & Data Governance Manager