



9th August 2023

CITB
Head Office
Sand Martin House
Bittern Way
Peterborough
PE2 8TY

Email: information.governance@citb.co.uk
www.citb.co.uk

Dear [REDACTED]

Freedom of Information Request: 072023

Following your email dated 5th July 2023 requesting the following:

Please can you provide me with information concerning the maintenance of your corporate estate i.e. operational buildings, land and any other property (e.g. investment) and schools, if they are within your jurisdiction. Not any social housing/dwellings.

Q1. What type of maintenance management model does your organisation use? E.g. Managed supply-chain, single hard-fm & soft-fm contractor, internal workforce, principal contractor etc.

Q2. Can you provide a list of the approved contractors used?

Q3. What are the total values of contracts granted?

Q4. When do these contracts expire?

Q5. What services are provided in each contract?

Q6. What procurement method was used? E.g. Open ITT, Framework if so, which one?

The response is as follows:

With regards to our Head Office Location in Peterborough the maintenance of our office space is undertaken by the buildings landlords and does not fall under our jurisdiction.

With regards to our corporate estates at Bircham Newton, Erith and Inchinnan the maintenance of these sites is mainly undertaken by our internal workforce. There are no ongoing contracts in place and maintenance work is undertaken on an ad-hoc basis using local contractors.

Services are procured via the CITB website for smaller maintenance requirements or through the Government Contracts Finder websites for larger projects. (See links below)

[CITB: https://www.citb.co.uk/](https://www.citb.co.uk/)

[Contracts Finder - https://www.gov.uk/contracts-finder](https://www.gov.uk/contracts-finder)

[Find high value contracts in the public sector - https://www.gov.uk/find-tender](https://www.gov.uk/find-tender)



If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Strategy and Policy Director, CITB, Sand Martin House, Bittern Way, Peterborough, PB2 8TY or email adrian.beckingham@citb.co.uk.

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. You can raise a complaint with the ICO via their portal www.ico.org.uk/foicomplaints or by contacting them at

Information Commissioner's Office
Wycliffe House
Water Lane,
Wilmslow, Cheshire,
SK9 5AF
Tel: 0303 123 1113 (local rate)

Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely
Jonathan Francis
Information Risk & Data Governance Manager