GE10 Site environmental management systems checklist

Company name		Project title	
Location		Contract no.	

Site environmental management systems

	Yes	No	N/A
1. Is the company (or site) environmental policy available and displayed on site, with relevant requirements highlighted at the site induction?			
2. Has the contract and client documentation been reviewed to identify the site-specific environmental requirements, including planning conditions?			
3. Has a construction environmental management plan been prepared to identify the relevant objectives, issues and controls?			
4. Is there a system for ensuring that suitable and sufficient arrangements are in place for the management, storage and disposal of waste (such as the production of a site waste management plan)?			
5. Is there a system for ensuring that all site personnel (including sub-contractors) are made aware of the project environmental issues and standards through site inductions, briefings and toolbox talks?			
6. Have responsibilities for environmental management been defined, allocated and communicated through inductions, noticeboards, and so on?			
7. Is someone responsible for ensuring that environmentally sensitive areas are identified and protected (such as drains, rivers, streams, groundwater and areas containing protected plants and animals)?			
8. Is there a system for ensuring that the necessary environmental licences have been identified and granted (such as for discharges of water and effluent, tree preservation orders (TPOs), sites producing hazardous waste and waste management licences)?			
9. Is there a system for ensuring that method statements include sufficient control measures for environmental management?			
10. Is there a system for sites to deal with environmental emergencies (such as spillages and groundwater contamination) and for notifying the relevant authority about them?			
11. Is there a suitable and sufficient monitoring regime in place to ensure that the site environmental requirements are being met (such as relevant energy monitoring, environmental inspections for oil and waste storage, protected areas, water quality, noise and dust)?			
12. Are environmental records being maintained to facilitate good auditing processes (such as waste transfer notes, consignment notes, noise and water monitoring)?			
13. Have adequate arrangements been established for liaison and communication with local interested parties (residents, shops, businesses, schools and the parish council)?			
14. Is there a process in place to review ongoing performance and identify areas for improvement?			
15. Does the environmental management system (EMS) extend beyond the site activity to the supply chain for services and materials?			

Comments

Name		Position		Signature		Date	

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