GE02 Waste management, storage and disposal checklist

Company name		Project title	
Location		Contract no.	

Waste management, storage and disposal

	Yes	No	N/A
1. Has a site waste management plan been prepared, identifying waste types and quantities for the project?			
Is it being maintained and updated?			
2. Have a waste target and any relevant objectives been set for the project?			
3. Have the project waste procedures and requirements been included in the contracts with sub-contractors and suppliers?			
4. Are the project waste procedures and requirements included in the site induction?			
5. Have waste responsibilities been defined to identify who is disposing of what, where and when?			
6. Has a designated area(s) been established on site to segregate and reuse waste materials?			
7. Have recycling facilities been established to segregate office or canteen waste (such as paper, cans and plastics)?			
8. If required, has the site been registered for hazardous waste with the relevant environment agency?			
9. Are waste management permits, licences or exemptions in place for any processing of waste on site (such as crushing and soil treatment)?			
10. Is the DoWCoP quality protocol being complied with for the production of aggregates from waste?			
11. Is the CL:AIRE Code of Practice being complied with for the treatment and use of contaminated soils (such as appointment of qualified person, materials management plan, and so on)?			
12. Are hazardous wastes (oil, fuel, paints, and so on) collected and stored separately from general wastes?			
13. Is the burning of rubbish on site prohibited, unless a permit/licence has been obtained?			
14. Are registered waste carriers used to remove waste from site and are these checked on a regular basis?			
15. Does the tip where the waste is taken have a licence for the type of waste?			
16. Do waste transfer documents include the right information (six-digit waste codes, licence number of carrier, tip location and declaration regarding the waste hierarchy)?			
17. Are waste transfer documents being retained for two years for non-hazardous and three years for hazardous waste?			
18. Are skips protected and enclosed to avoid waste being blown across site?			

Comments

Name		Position		Signature		Date	

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