



12/10/2021

CITB
Head Office
Sand Martin House
Bittern Way
Peterborough
PE2 8TY

Email: information.governance@citb.co.uk
www.citb.co.uk

Dear [REDACTED]

Freedom of Information Request: 302021

Thank you for contacting CITB requesting information under the Freedom of Information Act (FOIA). Your email, dated 5th October 2021, asked for the following information:

1. Who is your preferred supplier for MFD/Printer Hardware? (Please state in multiple suppliers)
2. Please state the number of printers currently within the organisation, to include a breakdown of MFDs (multi-functional devices), Print Room devices and desktop printers.
3. What are your current annual page volumes (split by Colour and Mono)?
4. What is the approximate annual spend for both hardware and services?
5. What date is your contract due for renewal?
6. Which procurement route or framework was used to procure this service?
7. Which person/role is responsible for procuring your printer contracts?

My response is as follows:

We are currently going out to tender for MFDs so this information was readily available:

1. Who is your preferred supplier for MFD/Printer Hardware? (Please state in multiple suppliers) – our current supplier is Xerox
2. Please state the number of printers currently within the organisation, to include a breakdown of MFDs (multi-functional devices), Print Room devices and desktop printers – our plan going forward is for 11 for Bircham Newton, 1 for Peterborough, 1 for Inchinnan and 1 for Erith
3. What are your current annual page volumes (split by Colour and Mono)?
B&W - 2,710,352 & Colour 739,134 (based on 2019 volumes)



4. What is the approximate annual spend for both hardware and services?
£40k pa approx.
5. What date is your contract due for renewal?
30/11/21
6. Which procurement route or framework was used to procure this service?
Previously it was Crown Commercial Service (CCS) Framework (RM1599), going forward it will be a mini tender via the relevant CCS Framework
7. Which person/role is responsible for procuring your printer contracts?
Senior Commercial and Contracts Manager.

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Corporate Performance Director, CITB, Sand Martin House, Bittern Way, Peterborough, PB2 8TY or email adrian.beckingham@citb.co.uk.

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely

Jonathan Francis
Information Risk & Data Governance Manager