

GA26 Construction phase plan

Company name	
Description of project	Details
1. Project description and programme details including any important dates.	
2. Details of the project team, including:	
a) client	
b) principal designer	
c) designer(s)	
d) principal contractor	
e) contractor(s)	
f) other consultants.	
3. Extent and location of existing records and plans which are relevant to health and safety on site, including information on existing structures when appropriate.	
Management of the work	
1. Management structure and responsibilities.	
2. Health and safety goals for the project and arrangements for monitoring and review of health and safety performance.	
3. Health and safety arrangements for the construction phase.	
4. Site rules.	
5. Arrangements for:	
a) co-operation between the project team on site and co-ordination of their work	
b) consultation with the workforce	
c) the exchange of design information between the client, designers, principal designers and contractors on site	
d) handling design changes during the project	
e) the selection and control of contractors	
f) the exchange of health and safety information between contractors	

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Management of the work (<i>continued</i>)	Details
g) site security	
h) site induction	
i) on-site training	
j) welfare facilities and first aid	
k) the reporting and investigation of accidents and incidents including near misses	
l) the production and approval of risk assessments and written systems of work	
m) fire and emergency procedures.	
Arrangements for controlling significant site risks	
1. Safety risks, including:	
a) delivery and removal of materials (including waste) and work equipment taking account of any risks to the public (for example during access to or egress from the site)	
b) dealing with services – water, electricity and gas, including overhead powerlines and temporary electrical installations	
c) accommodating adjacent land use	
d) stability of structures whilst carrying out construction work, including temporary structures and existing unstable structures	
e) preventing falls	
f) work with or near fragile materials	
g) work involving the assembly or dismantling of heavy, prefabricated components	
h) work near high-voltage cables	
i) work on excavations and work where there are poor ground conditions	
j) work on wells, underground earthworks and tunnels	
k) work exposing workers to the risk of drowning	
l) work carried out by divers having a system of air supply	
m) work in a caisson with a compressed air system	
n) work involving explosives	
o) traffic routes and segregation of vehicles and pedestrians	
p) storage of materials (<i>particularly hazardous materials</i>) and work equipment	

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Arrangements for controlling significant site risks (continued)		Details	
q) work which puts workers at risk from chemical and biological substances			
r) work with ionising radiation requiring the designation of controlled or supplied areas.			
2. Health risks, including:			
a) the removal of asbestos			
b) dealing with contaminated land			
c) manual handling			
d) use of hazardous substances, particularly where there is a need for health monitoring			
e) reducing noise and/or vibration			
f) exposure to UV radiation (<i>from the sun</i>)			
g) any other significant health risks.			
The health and safety file			
1. Layout and format.			
2. Arrangements for the collection and gathering of information.			
3. Storage of information.			
Significant design and construction hazards			
1. Significant design assumptions and suggested work methods, sequences or other control measures.			
2. Arrangements for co-ordination of ongoing design work and handling design changes.			
3. Information on significant risks identified during design.			
4. Materials requiring particular precautions.			
Comments			
Name		Position	
Signature		Date	