

Occupational Traineeship Standard



Title	Painting and Decorating Occupational Traineeship
Purpose	<p>The purpose of the Painting and Decorating Occupational Traineeship is to support the learner to make the transition from the Level 1 or level 2 diploma into the workplace.</p> <p>The following knowledge and practical skills activities form the core elements of the traineeship standard that support potential progression to either an Apprenticeship or to occupational competence through achieving vocational qualifications.</p>
Occupational relevance	<p>Training delivered against this standard would be relevant to the following occupational group(s):</p> <ul style="list-style-type: none"> operative and craft
Duration	<p>Pre-placement skills development in the college or independent training provider should be a minimum of four weeks (4 x 35hour week = 140 hours) unless the learner can evidence that the pre-placement skills requirements have been met.</p> <p>The traineeship work placement must meet a minimum of six weeks) and a maximum of seven weeks based on a 39-hour week</p> <p>Six weeks = 234 hours</p> <p>Seven weeks = 273 hours</p>
Instruction/ supervision	<p>Occupational Traineeships are funded by DfE via ESFA, therefore all college and independent training provider personnel interacting with learners must meet the current criteria.</p> <p>For the work placement element of this standard, mentors must be able to demonstrate that, in relation to this standard, they have relevant skills and industrial experience (this could be demonstrated through a valid CSCS Skilled Worker card or competence qualification etc.)</p>
Delivery	<p>Delivery may be in an on or off the job environment (the minimum number of pre-placement and work placement hours must be met).</p> <p>All materials and equipment must be of a suitable quality and quantity for trainees to achieve learning outcomes and must comply with relevant legislation.</p> <p>The class size and learner to trainer ratio must allow training to be delivered in a safe manner and enable trainees to achieve the learning outcomes. Maximum learner to trainer ratio in a college or independent training provider is 16:1. Work placement ratio of trainee to mentor is 1:1.</p>

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	<p>The following delivery methods may be used in the delivery of this standard:</p> <ul style="list-style-type: none"> • classroom and practical skills workshops • on site practical experience <p>During the pre-placement and continuing onto the work placement, this standard is considered to contain 80% or more practical training.</p> <p>The training delivery can be in an environment which simulates an industrial environment and practices as closely as possible. This includes attendance records, the work environment, the length of the working day and week, work breaks, supervision and health and safety practices. Classroom time should be minimised, prioritising delivery of training on the simulated work site or workshop.</p> <p>The minimum number of pre-placement skills development and on-site work placement hours must be met as per the duration criteria on page 1.</p> <p>This standard is considered to be set at a basic level.</p>
<p>Delegate pre-requisites</p>	<p>Prior to going on a work placement, trainees must have attained the appropriate (Industry Placement Card) CSCS card.</p>
<p>Pre-work placement requirements</p>	<p>Prior to commencing an occupational traineeship, the conditions set by the Department for Education (DfE) for occupational traineeships must be met - please refer to current guidance https://www.gov.uk/government/collections/traineeships--2</p> <p>Prior to going on a work placement, trainees must meet the following criteria:</p> <p>Knowledge</p> <ul style="list-style-type: none"> • Conforming to Health and safety in the workplace • Conforming to productive work practices • Moving, handling and storing resources • Working towards industry standards and tolerance <p>The knowledge checklist (see page 6) must be shared with the employer.</p> <p>Prior to going on a work placement, the trainees' practical skills must be assessed by the college or independent training provider and evidenced* to the employer to ensure that they can meet the following work placement criteria:</p> <ul style="list-style-type: none"> • moving handling and storing resources • using correct PPE/RPE • apply dust sheet protection to surfaces • keeping clear and tidy workspace • applying appropriate primer or sealer to bare substrates

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	<ul style="list-style-type: none"> • using different types of products focusing on emulsion paint to ceilings and walls and acrylic paint to trim • demonstrate quality of finish • preparing surfaces for painting and decorating • preparing and applying surface coatings by brush and roller • working from height as necessary • cleaning up painting tools, equipment and materials <p>The evidence required comprises of at least two items from the following:</p> <ul style="list-style-type: none"> • video • photographic • workbooks • peer review • interview and observation with employer <p>Prior to going on a work placement, the trainee must have attended college or independent training provider sessions on the following:</p> <p>Workshops covering:</p> <ul style="list-style-type: none"> • the types of employment in construction • routes into employment • cv writing and contextualisation, job search, interview techniques and job acceptance • appropriate work behaviours discussion and assessment, knowledge of work hours, punctuality and attendance • construction induction videos • correct use of PPE/RPE • the importance of fairness, inclusion and respect • mental health and wellbeing awareness
<p>Work- placement requirements</p>	<p>Scope of employer work placement to further develop practical skills by including:</p> <ul style="list-style-type: none"> • induction, including the practical aspects of health and safety on site • daily briefing • making sure they have the correct PPE/RPE • meet the team and mentor • site tour • weekly debriefs and 1-2-1s • workbook completion or a progress report on each skill for employer to update <p>Basic practical skills introductions to:</p> <ul style="list-style-type: none"> • moving handling and storing resources • using correct PPE/RPE • apply temporary surface protection

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	<ul style="list-style-type: none"> • keeping clear and tidy workspace • preparing surfaces for painting and decorating • applying appropriate primer or sealer to bare substrates • using different types of products focusing on emulsion paint to ceilings and walls and acrylic paint to trim • demonstrate quality of finish • preparing and applying surface coatings by brush and roller • working from height as necessary • cleaning up painting tools, equipment and supplies <p><i>If prior to commencing the work placement the site ready skills cannot be met by the trainee, the college / training provider must allow additional support / learning time for the trainee to practice the skills required as per the duration statement.</i></p>
<p>End of Occupational Traineeship Assessment</p>	<p>Methods of assessment considered appropriate for training delivered (responsibility of the employer with input from the training provider) against this standard are:</p> <p>For the successful completion of the Painting and Decorating occupational traineeship, the trainee must achieve all mandatory learning and practical outcomes.</p> <p>At the end of the work placement the following must take place:</p> <p>Professional discussion with the trainee, employer and/or mentor and college representative including:</p> <ul style="list-style-type: none"> • assessment of practical skills and knowledge demonstrated during the work placement • question and answer session • learner, mentor and/or employer feedback • work placement evaluation <p>Next steps</p> <ul style="list-style-type: none"> - Apprenticeship offer - Job offer (Vocational Qualification route) <p>For those not successful, refer the trainee back to the college for further career guidance or refer to other employment opportunities in the industry.</p>
<p>Quality assurance</p>	<p><u>Occupational Traineeships are funded through government funding mechanisms and therefore subject to Ofsted standards</u></p> <p><u>Assured</u></p> <p>Quality assurance against this standard will require initial approval of the training organisation and their content mapped to the standard.</p>

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	<p>CITB will also conduct an approval intervention, either desk-based or centre visit, to ensure the training organisation can meet the requirements of the training standard.</p> <p>Approved Training Organisations (ATOs) will be required to present information on records of training and assessment upon request to CITB for desk-based analysis. They will also be visited annually by the CITB quality assurance team.</p>
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All trainees must be able to demonstrate the mandatory practical skills during the work placement	
Learning outcomes	
The trainee will be able to:	
demonstrate moving handling and storing resources	
To include:	
<ul style="list-style-type: none"> • safe and efficient methods of use, maintenance, movement protection and storage of material and equipment • select, use, maintain and store, paint and tools 	
use health and safety control equipment	
To include:	
<ul style="list-style-type: none"> • appropriate PPE/RPE • comply with the information relating to specific health risks when preparing surfaces for painting and decorating and when applying surface coatings 	
Preparation of work area and surfaces to be painted	
To include:	
<ul style="list-style-type: none"> • applying protection for furniture and surfaces • masking surfaces • repairing holes and cracks • keeping a clear and tidy workspace 	
Prepare surface coatings for application	
To include	
<ul style="list-style-type: none"> • following manufacturers' instructions • dusting off containers and open • Stirring paint • Straining paint if required • thinning paint as required 	

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- pouring/decanting paint
- replacing lids

apply surface coatings by brush and roller

To include:

- select application tools and equipment
- apply surface coatings in the correct sequence
- cut-in by brush to angles and obstructions correctly and accurately
- broad and linear areas

use suitable access equipment for working at height

clean tools and equipment, reinstate the work area

To include

- how to clean and maintain and store brushes and rollers
- how to reinstate fittings and furniture without damage or loss

dispose of waste to designated areas

To include

- recycling
- hazardous waste
- general waste

Knowledge checklist – to be shared with employer prior to work placement start date being confirmed

Learning outcomes

The trainee will be able to:

relate information about health and safety, productive and safe working practices, handling, moving, and storing resources

To include:

- safe and efficient methods of use, maintenance, movement, protection and storage of material and equipment
- select, use, maintain and store, paint, tools, and access equipment
- clear and tidy workspace

relate information about use of health and safety control equipment

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To include:

- appropriate PPE/RPE
- comply with the information (e.g. risk assessments/method statement/safe systems of work) relating to specific health risks when preparing surfaces and applying paint

relate information of what hazardous substances are & how their use must be controlled under the current COSHH Regulations

To include:

- safe disposal of materials

relate information about preparing the work area and surfaces to be painted

To include how to:

- apply protection to furniture and surfaces
- mask surfaces
- remove and temporarily store items
- repair/fill holes and cracks

relate information for the different types of application methods

To include:

- brush
- roller

relate information about the difference between each product type

To include:

- water-borne
- solvent-borne

relate information about completing work to specified finish within agreed timeframes

To include:

- drying (referring to manufacturers' product information)
- curing
- recoating

relate information of what is meant by quality finish

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<p>To include</p> <ul style="list-style-type: none"> • free from visual defects (e.g. runs, misses, brush marks, orange peel)
<p>relate information about how to maintain the tools and equipment</p> <p>To include:</p> <ul style="list-style-type: none"> • cleaning • storage
<p>relate information on the types of categories in fairness, inclusion and respect</p> <p>To include the nine protected characteristics:</p> <ul style="list-style-type: none"> • age • disability • gender reassignment • marriage and civil partnership • pregnancy and maternity • race • religion or belief or lack of either • sex • sexual orientation
<p>relate information on mental health and wellbeing awareness</p>

Keywords	P&D Occupational Traineeship
Approval date	March 2022
Review cycle	1 year from approval date and then on a 3-year cycle.
Additional information about this standard	
<p>Add links to instructional videos or sources of additional information in preparation for work placement.</p> <p>Knowledge or skills gaps must be discussed with the employer prior to the work placement commencing.</p>	

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Related standards

- PDA Health & Safety Handbook-used by Painters & Decorators as the basis for safe working & as a knowledge resource
- All relevant Health & Safety Regulations
- Manufacturers/suppliers instructions & guidance such as safety data sheet when using chemicals
- Accident, Incidents & Near Miss data