

GD06 Boatswain's chair checklist

Company name		Project title	
Location		Contract no.	
Boatswain's chair (bosun's seat)			
Before use	Yes	No	N/A
1. Has a risk assessment been carried out?			
2. Have emergency rescue procedures been established?			
3. Has a separately anchored safety line been installed?			
4. Is the installation and use of a boatswain's chair supervised by trained, experienced and competent personnel?			
5. Is the chair and associated equipment carefully examined for defects prior to use?			
6. Is confirmation available that test and examination certificates are valid?			
7. Has the rated capacity (safe working load) been established?			
8. Have checks been carried out to ensure that the user is both trained and competent in the use of the chair?			
9. Are warning notices displayed and has notification of intention to carry out work been given?			
During use	Yes	No	N/A
10. Is the chair free of materials or articles that could interfere with the user's control of the chair?			
11. Has the fall rope been properly tied off while the chair is in use and always under or around a cleat to act as a brake?			
12. Has a safe area been created below the work area or has protection been installed?			
13. Is the safety line being properly used?			
After use	Yes	No	N/A
14. Is the chair inspected for defects following its use?			
15. Are chairs and ropes left in a safe condition?			
a) Is the chair raised to the first floor level if possible, and the top rope secured?			
b) Have the chair and rope been secured to prevent swing?			
c) Have the ropes (and chair, if timber) been dried before storage?			
Comments			
Name		Position	
Signature		Date	