

GD12 Permit to dig

Work must not start until Sections A, B and C of this permit have been completed and signed by authorised persons.

Company name		Project title	
Location		Contract no.	
Section A. Project details (To be completed by project or package manager)			
Contractor			
Date and time issued		Completion date	
Supervisor in charge of works (Print name)		Operatives (Print name)	
Brief description of works			
Section B. Precautions to be taken before work is carried out (To be completed by the supervisor in charge of the works)			
Essential procedures	Yes	No	Comments
1. Contract drawings and details issued by the client or otherwise obtained.			
2. Drawings show the location, type and status of underground services.			
3. Live services made dead as far as possible or necessary.			
4. Work area surveyed by a competent person, using appropriate detection equipment to confirm the exact location of underground services.			
5. Location of services marked on the ground.			
6. Valid method statement and risk assessment in place.			
7. Method statement and risk assessment explained to the operatives carrying out the work.			
8. Person in charge of the excavation is fully conversant with the principles of safe digging and/or avoidance of underground services.			
9. All operatives familiar with safe excavation practices.			
10. If plant is being used, operator is competent and familiar with safe excavation practices.			
11. State type, serial number and calibration test date of cable avoidance equipment used.			
Confirmation by contractor's supervisor: I confirm that the precautions specified above will be complied with and I will ensure that the persons carrying out the work, described above, are fully briefed on the safe method of work.			
Name		Position	
Signature		Date	
Confirmation by operator(s): I understand the precautions to be taken in carrying out the works.			
Name		Position	
Signature		Date	

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Section C. Completion of work

(To be completed by the supervisor in charge of the works)

I am satisfied that:

- the excavation has been backfilled and the surface reinstated*
- the work is completed and the area has been left in a safe condition*
- the work area is clear of operatives and all equipment*
- the utility company(ies) has been informed that services made dead may now be reactivated*.

I am **not** satisfied that the work has been completed satisfactorily; the additional work described below must be completed before this permit may be cancelled*.

* Delete as appropriate

Name		Position		Signature		Date	
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Additional work that is necessary to enable this permit to be cancelled

Section D. Cancellation of permit

(To be completed by the supervisor in charge of the works)

I am satisfied that all work has been completed and this permit is now cancelled.

Name		Position		Signature		Date	
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