

GA24 Construction phase plan

Company name	
Description of project	Details
1. Project description and programme details, including any important dates	
2. Details of the project team, including:	
a) client	
b) principal designer	
c) designer(s)	
d) principal contractor	
e) contractor(s)	
f) other consultants	
3. Extent and location of existing records and plans which are relevant to health and safety on site, including information on existing structures when appropriate	

GA24 Construction phase plan *continued*

Management of the work	
1. Management structure and responsibilities	
2. Health and safety goals for the project and arrangements for monitoring and review of health and safety performance	
3. Health and safety arrangements for the construction phase	
4. Site rules	
5. Arrangements for:	
a) co-operation between the project team on site and co-ordination of their work	
b) consulting with the workforce	
c) exchanging design information between the client, designers, principal designers and contractors on site	
d) handling design changes during the project	
e) selecting and controlling contractors	
f) exchanging health and safety information between contractors	
g) site security	
h) site induction	
i) on-site training	
j) welfare facilities and first aid	

GA24 Construction phase plan *continued*

Management of the work <i>(continued)</i>	
k) reporting and investigating accidents and incidents, including near misses	
l) producing and approving risk assessments and written systems of work	
m) fire and emergency procedures	
Arrangements for controlling significant site risks	
1. Safety risks, including:	
a) delivery and removal of materials (including waste) and work equipment taking account of any risks to the public (for example, during access to or egress from the site)	
b) dealing with services – water, electricity and gas, including overhead powerlines and temporary electrical installations	
c) accommodating adjacent land use	
d) stability of structures while carrying out construction work, including temporary structures and existing unstable structures	
e) preventing falls	
f) working with or near fragile materials	
g) work involving the assembly or dismantling of heavy, prefabricated components	
h) working near high-voltage cables	
i) working on excavations and where there are poor ground conditions	
j) working on wells, underground earthworks and tunnels	
k) work exposing workers to the risk of drowning	

GA24 Construction phase plan *continued*

Arrangements for controlling significant site risks (<i>continued</i>)	
l) work carried out by divers using a system of air supply	
m) working in a caisson with a compressed air system	
n) work involving explosives	
o) traffic routes and segregation of vehicles and pedestrians	
p) storing materials (<i>particularly hazardous materials</i>) and work equipment	
q) work which puts workers at risk from chemical and biological substances	
r) working with ionising radiation requiring the designation of controlled or supplied areas	
2. Health risks, including:	
a) removing asbestos	
b) dealing with contaminated land	
c) manual handling	
d) using hazardous substances, particularly where there is a need for health monitoring	

GA24 Construction phase plan *continued*

Arrangements for controlling significant site risks <i>(continued)</i>	
e) reducing noise and/or vibration	
f) exposure to UV radiation (<i>from the sun</i>)	
g) any other significant health risks	
The health and safety file	
1. Layout and format	
2. Arrangements for the collection and gathering of information	
3. Storage of information	

GA24 Construction phase plan *continued*

Significant design and construction hazards							
1. Significant design assumptions and suggested work methods, sequences or other control measures							
2. Arrangements for co-ordination of ongoing design work and handling design changes							
3. Information on significant risks identified during design							
4. Materials requiring particular precautions							
Comments							
Name		Position		Signature		Date	