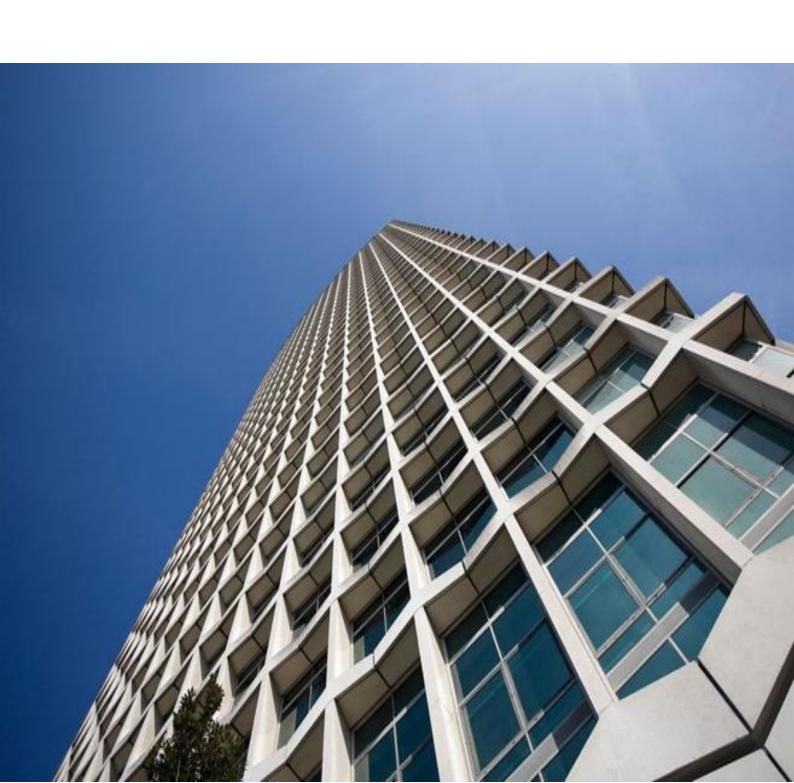


TRAINING PROVIDER NETWORK

Fees list





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SCOPE

This document lists all fees applicable for the Training Provider Network, including any applicable delegate fees.

- TPN membership
- Endorsed, Recognised, and Assured categories.
- Licensed Categories.
 - Site Safety Plus
 - Internet Test Centre.



Training Provider Network Approval and Annual fees	
Approval Categories	No fee
Site Safety Plus	
Centre visit fee	
Prior to obtaining centre approval, your application will be reviewed and verified by a member of our quality assurance team to ensure you have everything in place, and this will be followed up by a face-to-face visit.	£250
Site Safety Plus	
New centre approval fee This fee will be charged once approval has taken place and all relevant contracts have been returned and accepted.	£1000
Site Safety Plus	
 Annual renewal This fee is charged annually in line with your centre expiry date on return of your authorisation to renew the centre approval. 	£1000
Site Safety Plus	
 Additional brand new SSP Trainer approval Application for a brand new SSP Trainer who is not registered with CITB through another provider. Trainer interviews. Where the trainer has not demonstrated through a CV their previous onsite experience and requires a professional interview to demonstrate their on-site experience. 	£100 £100
Site Safety Plus	
Additional Trainer approval Application for an SSP Trainer who is registered with CITB through another provider.	No Fee
Internet Test Centre	
• Initial site survey Prior to obtaining centre approval, one of our Quality Consultants will conduct an initial site survey to ensure you have everything in place. This fee needs to be paid prior to the visit taking place.	£250
Site survey Chargeable when the training provider changes the location of the test room at the training providers premises and/or changes address.	£250



Internet Test Centre	
Initial subscription	
This fee will be charged once your initial site survey has taken place and all relevant contracts have been returned and accepted.	
Please note this fee will cover your first year of subscription up until August and is charged on a pro rata basis.	£750
Internet Test Centre	
Annual subscription Normally invoiced in August of each year.	£750



Training Provider Network Delegate Registration Fees	
Approval Categories	No Fee
Site Safety Plus	
Delegate course registration and certification:	
Non-HSA	£37.50
HSA course	£20
Internet Test Centre	
Delegate Test Fee	£8.90



Training Provider Network Quality Assurance Fees	
Appeals, by the training provider and/or delegate	
(See CITB Appeals Policy for details)	
FirstSecondFinal	No Fee £150 £400
Cancelled visits within five working days of planned appointment	£250
Additional unplanned quality assurance visits Additional unplanned quality assurance visits will include: Advisory visits Additional approvals	£250
Malpractice, maladministration, and fraud investigations This will be charged where the case of malpractice, maladministration and/or fraud have been proven.	100% of costs incurred